



FORKLIFT OPERATOR

Second Shift

JOB DESCRIPTION

PRIMARY RESPONSIBILITIES:

The Forklift Operator is responsible for operating a forklift to move, locate, relocate, stack and count merchandise.

1. The Operator is accountable for the safe and efficient operation of the vehicle.
2. Quality: Ensure inbound and outbound shipments are accurate and free of damage.
3. Order Picking: Pull and prepare product for shipment, ensuring that the exact number and type of product is loaded and shipped. Perform picking duties in an efficient manner that meets customer service standards.
4. Equipment: Load, unload, move , stack and stage product and materials using a forklift or other power equipment.
5. Use radio frequency equipment for picking, receiving , put-away and load functions as required.
6. Comply with OSHA AND MSDS Standards.

BASIC PURPOSE:

To follow the specific guidelines developed by KW Beverage concerning the warehouse process for safe and effective material movement of all KW Beverage's products. Reports directly to the Second Shift Warehouse Supervisor under direction from the Second Shift Warehouse Manager.

EXPECTATIONS:

1. Must be able to work second shift Monday thru Friday, 4:30 pm until or at a set time as your job requires.
2. Always maintain a neatly groomed personal appearance every day.
3. Physical demands require but are not limited to: walking, sitting, lifting 20 to 165 pounds, carrying, pushing climbing, stooping, bending kneeling, reaching, pulling, standing.